

June 28, 2004

The regularly scheduled meeting of the Board of County Commissioners was called to order this 28th day of June, 2004, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman Bill Graves. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Bill Graves, Chairman
George Skinner, Vice-Chairman
Leroy Krohmer, Member
Dorinda Harvey, Secretary

Others present were: Christine Brannon, Sarita Scott, Jim Helm, Tammy Howard, Donna Roberts, F. DeWayne Beggs, Mike McDanel, Randall Turk, and Rhonda Hall.

Chairman Graves began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of June 21, 2004, and there being no additions or corrections, George Skinner moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #COM2-1237 – The Purchase of one (1) or more, New Model, Self-Propelled Chip Spreader for the District #2 County Commissioner. The bids, each accompanied by properly executed non-collusion affidavits are on the following page:

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	Frontier Equipment	Howard-McAneer Equipment Company	Midwestern Equipment Company Bid #1	Midwestern Equipment Company Bid #2	Midwestern Equipment Company Bid #3	
BID:	#COM2-1237					
DEPT:	Commissioners					
DATE OPENED:	6-28-04	1	2	3	4	5
List of Individual Items						Awarded To:
The Purchase of one (1) or more, New Model, Self-Propelled Chip Spreader for the District #2 County Commissioner.						Tabled on 6-28-04
PROPOSAL:						
MAKE:	No Bid	No Bid	Rosco	Rosco	Rosco	
MODEL:			SPRH	SPRH-H	Spread Pro	
YEAR:			2004	2004	2004	
HOURS OF USAGE:			New	New	New	
CAN BE DELIVERED BY:			6-8 Weeks ARO	6-8 Weeks ARO	6-8 Weeks ARO	
WARRANTY:			One (1) Year	One (1) Year	One (1) Year	
BID PRICE:			\$89,215.00	\$92,917.00	\$166,581.00	
Exceptions:			None	None	None	
Contact Person:			Randy Holtz	Randy Holtz	Randy Holtz	
Title:			Government Consultant	Government Consultant	Government Consultant	
Telephone Number:			(918) 640-7474	(918) 640-7474	(918) 640-7474	
Fax Number:			(918) 446-1589	(918) 446-1589	(918) 446-1589	
NON-COLLISION AFFIDAVIT:			Yes	Yes	Yes	

George Skinner moved, seconded by Leroy Krohmer, to accept the bids for County Bid #COM2-1237 and award and/or reject at a later date.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried

Tammy Howard, Purchasing Agent, opened bids for County Bid #HD-1238 – The Purchase and Installation of three (3) Electric Door Operators for the Cleveland County Health Department located at 250 N.E. 12th Ave., Norman, Oklahoma. The bids, each accompanied by properly executed non-collusion affidavits are on the following page:

CLEVELAND COUNTY BID SUMMARY			
List of Individual Bidders			
	Commercial Glass & Material, Inc.	L.G. Construction Company, Inc.	
BID: #HD-1238			
DEPT: Health Department			
DATE OPENED: 6-28-04			
	1	2	
List of Individual Items			Awarded To:
The purchase and installation of three (3)			Commercial Glass
Electric Door Operators for the Cleveland			& Material, Inc.
County Health Department located at			on 6-28-04
250 N.E. 12th Avenue, Norman, Oklahoma.			
TOTAL BID PRICE:	\$9,354.00	\$9,784.00	
On-Site Inspection Made?	Yes	Yes	
Installation Start/Completion Date:	Notice to Proceed/8-06-04	7-15-04 / 8-15-04	
Exceptions:	None	None	
NON-COLLUSION AFFIDAVIT:	Yes	Yes	
PA-102(1982)			

Leroy Krohmer moved, seconded by George Skinner, to award County Bid #HD-1238, to the low bidder Commercial Glass in the amount of \$9,354.00.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Upon the request of Tammy Howard, Purchasing Agent, George Skinner moved, seconded by Leroy Krohmer, to award County Bid #BE-1234 – One-Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County per the bid summary and where the low bid was not selected there is an explanation. The bid term will be from July 1, 2004, through June 30, 2005.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to table the awarding and/or rejecting of County Bid #SHE-1235 – One-Year (1) Non-Encumbered Contract for the purchase of Deputy Sheriff Uniforms for the Sheriff’s Office. The bid term will be from the bid award date through one-year (1).

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to award County Bid #COM-1236 – The Purchase of one (1) or more, New Tri-Axle Dump Truck for the County Commissioners to Bruckner's, who was the low bidder, for two trucks in the amount \$85,460.00 each.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Contract between the Cleveland County Health Department and Terminix for a Termite Protection Plan for the Moore Office. Contract began 4-1-04 and expires 4-30-05 for a total of \$360.00.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Agreement between the Cleveland County Health Department and Tulsa Speech and Hearing for deaf interpreter services for health department clients according to the rates specified on the agreement.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Copier Maintenance Agreement and a 60-month Lease for a new Sharp AR-M350NXA copier between the Cleveland County Health Department and Sooner Copy Machines. The maintenance includes parts, drums, labor and toner for a cost per copy of \$.0095. The lease will be for \$190.00 per month for 60 months. Copier includes Dual Headed Single Pass Feeder, Scanner Rack, 500 Sheet + 2000 Sheet Paper Deck, Multi-Position/Saddle Stitch Finisher, Duplex Module/Multi Sheet Bypass Tray, Facsimile Expansion Kit, and Network Scanner Expansion Kit. Lease and Maintenance are on State Contract #SW20171, Vendor #13-1968872. Price quoted is lower than State Contract.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Renewal Contract between the Cleveland County Clerk and Kellpro for three (3) Station License at a rate of \$600.00 per station for a total of \$1,800.00 for FY2005.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Renewal Contract between the Cleveland County Clerk and Extra Attic Storage for one storage unit at a rate of \$67.50 per month beginning July 1, 2004, thru June 30, 2005. Contract can be terminated with a thirty (30) day written notice.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Renewal Contract between the Cleveland County Clerk and Summit Mailing & Shipping Systems, Inc., for annual maintenance agreement for Neopost Scale at \$173.80, Mail Machine at \$495.00, and Meter Rental at \$897.00. Contract is from July 1, 2004, through June 30, 2005.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Renewal Contract between the Cleveland County Clerk and Eastman Kodak for an annual maintenance for one Mini Processor at \$1,396.00 and one Microfilmer with accessories at \$3,064.00. Contract is from July 1, 2004, through June 30, 2005.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve Juvenile Detention Contract between the Board of County Commissioners and Sequoyah Enterprises d/b/a LeFlore County Juvenile Detention for service for FY2005 in the amount of \$16.76 per day per child.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the monthly Maintenance Service Agreement between the Cleveland County Emergency Management and Datatel, Inc., from July 1, 2004, through June 30, 2005, for an annual amount of \$1,500.00.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Master Maintenance Agreement between Cleveland County District #3 and IKON for service and repairs on AF200 Ricoh Copier SN/A72206080709 from July 1, 2004, though June 30, 2005, in the amount of \$36.00 per month plus \$.01507 for over 2,000 copies.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Purchase Contract between Cleveland County and the Oklahoma Department of Transportation Lease/Purchase road machinery or equipment through the County Road Machinery and equipment Revolving Fund in the amount of \$140,000.00 for the purpose of purchasing a New Model Crawler/Dozer, Make-Caterpillar, Model D6N SD XL – Bid No. Com-1233. Vendor- Warren Cat- total bid price \$179,700.00.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Copier Maintenance Agreement between the Cleveland County Purchasing Department and Sooner Copy Machines. Contract will be for a Ricoh 350E Copier and will cover July 1, 2004, through June 30, 2005. Annual Rate of \$595.00 with copy charge of \$0.01 after 60,000 allowable copies.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Renewal Contract between the Cleveland County Assessor and GEI Graphic Enterprises, Inc. formerly C4 Imaging, for K & E 3660 copier. The Term is from June 30, 2004, through June 29, 2005 at an annual charge of \$709.00.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Formal Agreement between Cleveland County District #3 and Maguire Disposal for weekly waste disposal from July 1, 2004, through June 30, 2005, in the amount of \$40.00 per month.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Chairman Graves called for discussion, consideration, and/or action to determine status of roadways of Mooseville Estates and endorse such decision as stated on the Plat and all other matters related thereto.

Mike McDanel, Assistant District Attorney, suggested and he was trying to recall whether the people had told him that there was some time constraint, but Dorinda Harvey, the County Clerk, has the Plat, and if it otherwise appears to be an appropriate Plat and he really thinks the only reason those things come before the Board under the new statute is to make record of the Board's intent regarding maintenance of the roads. Mr. McDanel is assuming that it is the Board's intent not to maintain the roads at this time although you reserve the right to do that at a future date. If the Plat is otherwise appropriate he would recommend that the Board go ahead and approve the Plat subject to the parties requesting the Plat to place the proper language and endorsement on it, certification for the Board and Ms. Harvey knows what that language is and when that's done have it signed before filing and approve it subject to that prior to filing, that is Mr. McDanel's recommendation otherwise the Board can table it or strike it.

Chairman Graves stated that the County is not accepting the roads or the responsibility for the maintenance.

Mr. McDanel stated that would be his recommendation and once that is certificated on the Plat then it is clear to the public or somebody purchasing lots in the addition, to the abstractor and in the abstract. Mr. McDanel thinks that part of the problem in the past has been that people have been misled and told that the County would be maintaining roads and this would place on the Plat the Board's Certificate that the Commissioners are not at this time going to maintain the roads.

Leroy Krohmer asked why this could not be tabled until it was certificated and moved, seconded by George Skinner, to table until the Certificate is attached to the Plat.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the following Blanket Purchase Orders:

a. General Fund		
04-5771 – B2B	Ben E. Keith	\$ 1,000.00
04-5772 – B2B	Fadler Company	1,000.00
04-5795 – B2B	Superior Carpet and Air Duct Cleaning	4,400.00

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Chairman Graves called for the approval of Certificate of Requesting Officers on Blanket Purchase Order Numbers and stated the #04-0487 –HR2 was not a blanket.

George Skinner moved, seconded by Leroy Krohmer, to approved with the correction the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0124 – HR2	04-0194 – T2A
04-0126 – HR2	04-0347 – T2A
04-0187 – H2	04-0399 – T2A
04-0200 – B2A	04-0406 – T2A
04-0308 – C2	04-0896 – T2A
04-0321 – C2	04-1151 – T2A
04-0322 – C2	04-1208 – T2A
	04-1341 – T2A
04-0597 – B2A	04-1648 – T2A
04-2777 – H2	04-1683 – T2A
04-3310 – SA2	04-1929 – T2A
04-3340 – F2	04-2154 – T2A
04-3435 – SM2	04-2205 – T2A
04-4032 – SA2	04-2406 – T2A
04-4152 – H2	04-2443 – T2A
04-5190 – B2A	04-2524 – T2A
04-5280 – B2B	04-2531 – T2A
04-5281 – B2B	04-2532 – T2A
04-5282 – B2B	04-2581 – T2A
	04-2648 – T2A
04-1291 – MD2	04-2687 – T2A
04-5149 – MD2	04-2760 – T2A
	04-2970 – T2A
04-2968 – CFBRE2	04-3224 – T2A

04-3512 – CFBRE2	04-3242 – T2A
04-4976 – CFBRE2	04-3371 – T2A
	04-3751 – T2A
04-4972 – CFB2	04-3826 – T2A
	04-3912 – T2A
04-0344 – FF2	04-3948 – T2A
04-4183 – FF2	04-3965 – T2A
	04-4052 – T2A
04-0018 – T2A	04-4358 – T2A
04-0030 – T2A	04-4618 – T2A
04-0035 – T2A	04-4959 – T2A
04-0038 – T2A	04-4973 – T2A
04-0041 – T2A	04-4978 – T2A
04-0149 – T2A	04-5358 – T2A
04-0188 – T2A	

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$ 1,065,707.36
b. Highway Fund	209,585.62
c. Health Fund	25,948.17
d. Sheriff's Service Fee Fund	2,708.72
e. Sheriff's Revolving Fund	19,309.33
f. Sheriff's Commissary	1,585.00
g. County Treasurer's Certificate Fun	5,084.27
h. Fair Board Fund	1,189.69

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Leroy Krohmer moved that the meeting be adjourned. George Skinner seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.